

# COVID-19 Risk Assessment: Reopening of Mosque / Islamic Centre

Mosque / Islamic centre name:

## OVERVIEW:

This document is exclusively related to COVID-19 and aims to guide you on the steps you should take to protect all visitors to your mosque or Islamic centre through having the correct policies, procedures and associated risk assessments. The responsibility for the health and safety of all staff, volunteers and visitors sits with the trustees or personnel who have legal authority over the Mosque or Islamic centre. They are required by law to protect them from harm, this includes to protect all and reduce the risk of transmitting COVID-19.

The minimum that must be done is:

1. **identify** what could cause infection or transmission of COVID-19 (hazards)
2. decide how **likely** it is that someone could contract COVID-19 (the risk)
3. take **action** to eliminate the hazard, or if this isn't possible, reduce the risk to an acceptable level (control measures and actions)

These steps formulate the core components of a **risk assessment**.

**A risk assessment is not about creating huge amounts of paperwork, but rather about identifying sensible measures to control the risks.** Your risk assessment will help you decide whether you have covered all you need to. Below is a template risk assessment for you to review and adapt to become site specific for your mosque or Islamic institute. This risk assessment should act as a '**reference point**'. Assessing risk is just one part of the overall process used to control risks in your workplace and must be followed up by action and review.

## WHO IS THIS DOCUMENT FOR:

### Trustees and committee members.

Bring awareness to the higher levels up discuss building readiness, hours and times of facilities to be made available, security, staff, services, feasibility funds, community, emergency services and other resources and to discuss the summary of hazards and risks.

### Assigned safety officers, available staff and volunteers.

The risk assessment document should be worked through and delegated taking into consideration resources, building(s), service and opening times of the building(s)

## HOW TO USE THE DOCUMENT:

1. **Print and read through the whole risk assessment** to get an understanding of the hazards and risks involved in re-opening and their associated control measures.
2. **Identify any site-specific changes are required** and record in the notes section on page 46 with reference to the hazard number. Note: NOT ALL HAZARDS MAY BE APPLICABLE TO YOUR SITE
3. **Initial the responsibility for each hazard** and formulate a re-opening plan to be actioned or overseen by the person who has been assigned to it.
4. **Arrange volunteers and staff members** to set up the plans for re-opening. Assign tasks and responsibilities of all safety officers and core operational staff.
5. **Create the following check sheets**
  - a. Volunteers and staff register and rota
  - b. An equipment list
  - c. Cleaning checklist and schedule
  - d. Communications list
  - e. Infographic / Posters list

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<b>Prepared by: S. E. Mia BSc (Hons) NEBOSH</b>	<b>Date: 11/06/2020</b>	<b>Reviewed by:</b>	<b>Date:</b>
<b>Name, Address of mosque / Islamic centre:</b>		<b>COVID Safety officer:</b>	<b>Date:</b>

This document is a template risk assessment for the sole use of mosque / Islamic centres operating under UK law wanting to re-open safely in the current COVID -19 Climate. All information that has been provided within this document has derived from government guidelines, best practises in terms of health and safety and the legal responsibilities of such establishment and organisations outside of COVID -19 guidance. This document provides insight into the levels of COVID-19 related risks identified from hazards that exists in the current climate of the COVID-19 Virus affecting communities. Taking into account that the Muslim community is predominantly Black, Asian, and minority ethnic, which are classed as high-risk categories this document does not discriminate or is specifically aimed at a particular risk category. Control measure are to be made site specific and relevant to the particular community that this template is to be used for. For further information, please consult the HSE, NHS, Gov.uk and Public health websites and guidance's online.

	What Are The Hazards	Who might be harmed and what are the risks?	Control Measures	Further Control Measures	Actions to be taken/ Points to remember	Actioned by who/when	Complete
<b>STEP 1: PLAN HOW AND WHEN.</b>							
<b>1</b>	The re-opening of the Mosque/Islamic Centre in line with legislation and guidelines and best practices to the community.	<p>All staff and volunteers on site, the management team and the local community.</p> <p>Moral and legal adherence to the guidelines and responsibility of following the COVID-19 government guidelines, to prevent a negative impact on the spread of the virus in the community.</p> <p>The mosque / Islamic centre is unaware of the legal responsibilities and duties to its members of staff and the attendees.</p> <p>There is fear of the law and lack of awareness that prevents the mosque / Islamic centre from reopening.</p>	<p>Moral responsibilities of the mosque / Islamic centre and the responsibility over staff and volunteers including management and responsibility of all sections of the Health and Safety at Work Act 1974. The welfare of those on site, Fire Regulations 2005 and The Management of Health and Safety at Work Regulations 1999.</p> <p>The mosque / Islamic centre also has a moral responsibility and a legal requirement to provide provisions for wellbeing, access egress from any emergency situations for all users, first aid provisions and ensure that adequate signage awareness and communication is provided.</p> <p>To also provide a safe environment where walls floors ceilings are maintained, equipment on site is maintained on the provision of suitable lighting ventilation and levels of noise are comfortable.</p>	<p>The mosque / Islamic centre also has a duty to ensure the environment is safe and clean.</p> <p>Any infection control measures required are in place.</p> <p>Anything outside of the mosque / Islamic centre would be as per government guidance for fines penalties by law enforcement.</p> <p>Obtain advise from medical professionals.</p> <p>Make insurance companies aware of this risk assessment and ensure that adequate insurance is in place.</p> <p>Update policies for Covid-19.</p>	<p><i>Mosque / Islamic centre website and all associated social media platforms – Facebook Twitter &amp; Instagram communicating the following:</i></p> <ul style="list-style-type: none"> <li>— Opening and Closing time of Mosque / Islamic centre.</li> <li>— Prayer times.</li> <li>— Access to the building.</li> <li>— Washing of hand sanitisers.</li> <li>— Use of shoe bags.</li> <li>— Leaving the mosque / Islamic centre. Emergency evacuation.</li> <li>— Car parking, local community.</li> <li>— Use of prayer mats.</li> <li>— Quran and tasbih.</li> <li>— Respect for the social distancing of others.</li> <li>— Limiting waiting outside the mosque / Islamic centre.</li> <li>— Queuing areas inside the mosque / Islamic centre</li> <li>—</li> <li>—</li> </ul>	<p>Initial/s:</p> <p>Date/s:</p>	<input type="checkbox"/>





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Mosque / Islamic centre name:

4	Nikkah ceremonies, consultation, surgeries and meetings, food banks.	Attendees, employees, volunteers, management, Contractors, visitors, Local public.  Social distancing reductions promoting virus spread  Separate arrival times as required and access to the mosque / Islamic centre may be difficult.	Any requirement for ceremony to take place in the mosque / Islamic centre should be made at times either before or after attendees may arrive or depart the mosque / Islamic centre for jammat.  Minimum numbers according to Islamic understanding should be allowed into the mosque / Islamic centre to be a part of the ceremony reconsideration of the risk assessment should be made.	Any further attendees required for the ceremony should be restricted. Communication to reduce waiting or queuing outside the mosque / Islamic centre to be made as part of these ceremonies.  Any such activities other than prayer should be conducted when government guidelines allow for ceremony to take place and social distancing has further relaxed.	<i>Have you provided communication to ensure that the community understand the reasons for delays and postponing of ceremonies?</i>  <i>Consider information posters or signage?</i>	Initial/s:  Date/s	<input type="checkbox"/>
5	Use of Madrassah, classes, libraries, teaching and education facilities and meeting rooms.	Attendees, employees, volunteers, Management, Contractors, visitors, Local public.  Difficulties controlling numbers. Predominantly children.	Children difficult to control/may not have sufficient understanding of the measure put in place · Children are high-risk group?  Suspend Madrasa facilities and provide home learning material online.	Any teaching facilities that the mosque provides should be conducted online where possible.	<i>Have you made provisions for online learning?</i>	Initial/s:  Date/s	<input type="checkbox"/>
6	Availability and use of Ghusl facilities.	Attendees, employees, volunteers, those performing the action may be more at risk than others may. Social distance in barriers are broken down due to the nature of the facility. Cost and expense of PPE required may not be feasible.	Provide appropriate PPE that would include gloves masks aprons. Potentially visors that would protect individuals further.  Have washing facilities for those who are near this process.	Ensure a change of clothes is provided or facilitated for the staff and volunteers who perform the service.	<i>Provide a timetable and written procedure of the Ghusl in line with government guidelines.</i>  <i>Do not mix staff and volunteers between roles.</i>	Initial/s:  Date/s	<input type="checkbox"/>

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Step 2: Plan the space.						
7	<p>The availability of toilets facilities.</p>	<p>Attendees, employees, volunteers, management, Contractors and visitors.</p> <p>Making available the welfare facilities for staff and site users.</p> <p>Risk of spreading the disease via the touch points in the toilets.</p> <p>Breaking of social distancing whilst using toilet facilities.</p>	<p>Due to staff and volunteer wellbeing on site, toilets should be made available for staff and volunteers use only.</p> <p>The staff and volunteers on site should refrain from using such facilities until they return home where possible in between prayers.</p> <p>Social distancing whilst using the facility should ensure that one person at a time uses the toilet facility.</p>	<p>A thorough cleaning schedule to be put in place for the cleaning of touch points of the toilet facilities, the floors and walls at least every 72 hours.</p>	<p><i>Have you made available, the facility to allow access (with restrictions), on queuing for a single disabled toilet facility?</i></p>	<p>Initial/s: <input type="checkbox"/></p> <p>Date/s</p>



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Mosque / Islamic centre name:

9	Location of mosque / Islamic centre	Attendees, employees, volunteers, Management, Contractors, visitors, Local public.  Normal Mosque / Islamic centre Capacity in relation to size/prayer space makes social distancing difficult	Capacity will need to be substantially reduced from the norm to be able to introduce effective social distancing measures.  For the most popularly attended Salah, introduce staggered/multiple Jamaat.	Internal markers to ensure attendees remain 2m apart whilst praying and other communal areas.  One-way system for entry and exit, preferably with separate entry and exit points.	<i>Introduce registration system for attendance; attendees to be required to pre-register to attend on specific day and specific Jamaat.</i>	Initial/s:  Date/s	<input type="checkbox"/>
10	Provisions and the use carparks and outdoor spaces.	Attendees, employees, volunteers, Management, Contractors, visitors, Local public.  Cars parked side by side in parking bays reducing the levels of social distancing between drivers.  The control of those entering the carpark and leaving the carpark adhering to social distancing rules.  The spread of the virus between drivers. In addition, passengers leaving and returning to the vehicles.	Communication before the opening of the mosque / Islamic centre of the use of the carpark and social distancing measures.  Posters to advise of the social distancing in the carpark and the moral responsibility to others using the car parking facility.  If the carpark uses pay and display facilities, the use of gloves before using the machines to be advised and the use of hand sanitisers or washing of hands after using the machine.	If the pay and display machine is owned by the mosque / Islamic centre, provide alternate methods of payment either with the use of pay by phone methods or contactless payments.  Develop a one-way system with the use of cones and rope to barriers for those entering the mosque / Islamic centre and leaving the mosque / Islamic centre.  Posters to be displayed to highlight the social distancing rules and one ways systems of the car park.	<i>Have you marked spaces that can and cannot be used due to social distancing?</i>  <i>Are car parks of better use as waiting and assembly points in the case of an emergency and before prayers?</i>  <i>What signage have you in place to advise of social distancing and hand sanitation on the use of the facilities in the car park?</i>	Initial/s:  Date/s	<input type="checkbox"/>
11	Use of stairs in multiple storey mosque / Islamic centre buildings.	Attendees, employees, volunteers, Management, Contractors, visitors,				Initial/s:  Date/s	<input type="checkbox"/>



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12	Prayer area reaching full capacity inside the mosque / Islamic centre and miscalculation of the 'new capacity'.	<p>Attendees, employees, volunteers, Management, Contractors, visitors, Local public.</p> <p>The reduction of social distancing.</p> <p>Crowd control measure that will require the use of more volunteers and door stewards reducing the stewarding elsewhere in the mosque / Islamic centre.</p> <p>The maintaining of social distancing for entrance and exiting of the mosque / Islamic centre.</p>	<p>Volunteers to monitor and maintain new capacity numbers that have been calculated and set out by the mosque / Islamic centre.</p> <p>Before opening all volunteers and staff to aware that any breach of this capacity to be rectified with remedial action immediately.</p>	<p>If after opening the capacity is unmanageable or inadequate for the site, a new calculation and capacity number should be decided</p> <p>This again is to be reviewed to ensure that social distancing and government guidelines are met.</p>	<p><i>New capacity at about 25 to 35 percent of full capacity.</i></p> <p><i>Prayer spaces to be marked cross or small box with tape for prayer mats to be placed on top of markings.</i></p> <p><i>Personal belongings to be placed beside the prayer mat during Salah.</i></p> <p><i>Calculate the prayer areas not for maximum capacity but to include movement and manageability.</i></p>	Initial/s:  Date/s	<input type="checkbox"/>
13	The maintenance and suitability of surface floors and walls for cleaning.	<p>Attendees, employees, volunteers, Management, Contractors, visitors</p> <p>Walls and floors damaged and difficult to clean and wipe.</p> <p>Further injury or accidents as a cause of poor maintenance of surfaces, floors and walls.</p>	<p>Surface walls and Floors should be checked for any damage or cracks that may be apparent.</p> <p>Damage found should be covered or repaired and maintained before the opening of the mosque / Islamic centre so that cleaning processes can be effective.</p> <p>Any tiles or broken flooring to be repaired immediately before reopening to ensure that there is no additional cause of first aid requirements from cuts, trips or Falls.</p>	<p>Any soft flooring like rugs or mats to be removed permanently Lee and any wall coverings or soft wall furniture to be removed or covered with dust sheets and included in the cleaning schedules staff and volunteers to be made aware of any damages or maintenance requirements for floors walls and surfaces</p>	<p><i>Have you checked your floors and walls for cracks and loose surfaces that may fall or cause injury to others?</i></p> <p><i>Have you checked the property for suitability of use after if it has been closed since lockdown?</i></p> <p>Create a repairs log to prepare for opening.</p>	Initial/s:  Date/s	<input type="checkbox"/>

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Mosque / Islamic centre name:

14	Capacity restrictions with the current government guidelines.	<p>Attendees, employees, volunteers, Management, Contractors, visitors, Local public.</p> <p>Normal availability in the Mosque / Islamic centre.</p> <p>Capacity in relation to size/prayer space makes social distancing difficult</p>	<p>Capacity will need to be substantially reduced from the norm to be able to introduce effective social distancing measures.</p> <p>For the most popularly attended Salah, introduce staggered/multiple Jamaat.</p> <p>Introduce registration system for attendance; attendees to be required to pre-register to attend on specific day and specific Jamaat. Internal markers to ensure attendees remain 2m apart whilst praying and other communal areas.</p>	One-way system for entry and exit, preferably with separate entry and exit points.	<i>Make aware the total capacity available and use signage at the entrance of the mosque to alert of the limited spaces available.</i>	Initial/s:  Date/s	<input type="checkbox"/>
15	Rest areas and out of use areas.	<p>Attendees, employees, volunteers, Management,</p> <p>High use area – higher risk of social distancing breaches and contaminated surfaces.</p> <p>Provisions for staff and volunteers in uncontrolled areas.</p>	<p>Where possible access and egress route into and out of rest area should be defined with two-metre social distancing markers along route.</p> <p>If tables and chairs within the area are used these should be wiped down before and after use with disinfectant wipes.</p>	<p>Where rest area is not large enough to allow staff to have lunch in the area whilst maintaining social distancing, then staff should be allowed to leave site and return.</p> <p>Disinfectant wipes to be available in the area to wipe down surfaces and equipment after use.</p>	<p><i>Encourage staff and volunteers to leave the site after the time allocated to be on site.</i></p> <p><i>Remove/block all seating and rest areas that are in communal area and restrict staff and volunteer numbers in allocated rest areas.</i></p>	Initial/s:  Date/s	<input type="checkbox"/>
16	Legionella checks and build-up of the bacteria in water systems	<p>Contractors, visitors, Local public becoming ill from water borne bacteria.</p> <p>Risk of dead-legs in the building and taps, sinks and toilets that have been blocked off from use could have a build-up of the bacteria.</p>	<p>All toilets to be flushed daily, and sinks that are not used to be run weekly for up to 5 minutes</p> <p>The wudu areas have the taps run for a minute each daily to flush the systems of any bacteria build-up</p>	To prevent any build of the legionella bacteria in the water system get the water system checked for legionella and 'dead-legs or pipe endings where water is stagnant. Ensure that legionella risk assessments and test are conducted regular.	<p><i>Consider flushing of all taps, showers and at least every week for 3 to 5 minutes.</i></p> <p><i>Any sinks, showers or wudu and toilets facilities to be flushed or run weekly.</i></p>	Initial/s:  Date/s	<input type="checkbox"/>

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17	Fire panels, detectors and alarms checks and maintenance.	<p>Attendees, contractors, visitors, Local public including staff and volunteers on site.</p> <p>Alarms and detectors may be subject to the cleaning schedule but chemicals aerosols and cleaning products may affect the functionality of the detection systems.</p>	<p>Reduce the cleaning fire panels and detectors to be carried only weekly without the use of chemicals.</p> <p>All systems to be checked weekly and a test alarm to be sounded weekly.</p>	<p>Ensure that a recent full maintenance or service has been carried out for the fire alarm system, to ensure that it is functioning properly in the event of a fire emergency.</p>	<p><i>Do you have fire alarm maintenance and safety checks that are scheduled regularly?</i></p> <p><i>Are you aware and are the users of the site aware of what to do in a fire evacuation?</i></p> <p><i>Include basic, site-specific fire training for all volunteers and staff with the new COVID layouts in mind.</i></p> <p><i>Are staff aware of what the alarm sounds like and how to sound the alarm in the event of a fire emergency?</i></p>	<p>Initial/s:</p> <p>Date/s</p>	<p><input type="checkbox"/></p>
18	Assembly points.	<p>Attendees, employees, volunteers, Management,</p> <p>During an emergency a lack of social distancing due to a panic or situation that has not been experienced previously</p>	<p>Ensure that assembly points are suitable for the use of the new capacity numbers and within social distancing rules</p>	<p>Revise or create a COVID-19 fire risk assessment and policy. Allow staff to undertake fire warden or fire awareness training.</p> <p>Would you require new or an additional assembly point to maintain social distancing with the capacity/staff/volunteers on site?</p>	<p><i>Access the accessibility and ease of maintaining social distancing for the new capacity at assembly points.</i></p> <p><i>Would you be able to practice a fire drill and emergency evacuation?</i></p>	<p>Initial/s:</p> <p>Date/s</p>	<p><input type="checkbox"/></p>





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21	Waiting areas queues for mosque / Islamic centre.	<p>Attendees, employees, volunteers, Management, Contractors, visitors, Local public.</p> <p>Reduced social distancing due to waiting in uncontrolled areas outside the mosque / Islamic centre</p> <p>Weather issues that could affect the wellbeing of those waiting.</p> <p>The queuing for a jamaat that is already at full capacity.</p>	<p>Communicate to all attendees and staff to ensure that anyone waiting to enter the mosque / Islamic centre is either to wait in their cars or return home.</p> <p>Where possible the provision of marquees, canopy's or parasols to protect those waiting against weather conditions.</p> <p>Restrict the number of persons waiting outside the mosque / Islamic centre.</p>	<p>Use an effective system whereby the attendees are registered before the opening of the mosque / Islamic centre and provided with a specific jamaat time for each jamaat.</p> <p>Allow attendees to register for the number of prayers they wish to register for.</p> <p>Communicate with the community the new capacity of the mosque / Islamic centre and arrange suitable system to prevent large numbers of attendees waiting for entrance to the site.</p>	<p><i>Are you able to restrict the number of attendees allowed to wait outside the perimeter of the mosque / Islamic centre and at gates?</i></p>	<p>Initial/s:</p> <p>Date/s</p>	<p><input type="checkbox"/></p>
22	Wheelchairs and disabled access	<p>Attendees, employees, volunteers, Management, Contractors, visitors, Local public who have accessibility requirements.</p> <p>Maintaining social distancing during an evacuation.</p>	<p>Disabled users should only be accessed on ground floor sites to reduce the risks of close proximity required in the use of an Evac-Chair.</p>	<p>If a disabled evacuation is required, face masks should be provided for the employees and members of the public involved.</p>	<p><i>Do you have a wheelchair access and provisions for safe use of wheelchairs in and around the site?</i></p> <p><i>Do you planned one way and routes in the mosque allow for wheelchair or disabled access?</i></p> <p><i>Do you fire escae routes include wheelchairs?</i></p>	<p>Initial/s:</p> <p>Date/s</p>	<p><input type="checkbox"/></p>

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23	Emergency procedures	<p>Attendees, employees, volunteers, Management, Contractors, visitors, Local public.</p> <p>Social distancing procedures concerns and maintaining the social distance guidelines.</p>	<p>To ensure that no bottlenecks occur during an evacuation it is essential that the fire escape routes are checked on a daily basis, and the final exit doors are not locked or blocked.</p> <p>Further assessment maybe required as to how an evacuation will be conducted to try to reduce congestion at any point within the evacuation.</p> <p>Social distancing measures to be observed at the dedicated assembly points.</p>	<p>PEEPS in place for staff members who require assistance</p> <p>Due to the close proximity that may be required during a PEEP evacuation and as per current social distancing guidelines, employees with mobility issues should work from home for the period of the pandemic.</p>	<p><i>Inform local police/Fire authority/Station of the following information:</i></p> <p><i>-Opening times</i>  <i>-Closing times</i>  <i>-Numbers on site and number of -</i>  <i>-Jamaat times</i></p>	<p>Initial/s:</p> <p>Date/s</p>	<input type="checkbox"/>
24	Areas closed off and made unavailable to all.	<p>Attendees, employees, volunteers, Management, Contractors, visitors, Local public.</p> <p>If staff, volunteers or attendees access this part of the mosque / Islamic centre, the virus could spread to these areas.</p> <p>The cleaning schedules may not include these areas as they are classed as closed to general use.</p> <p>The areas may be required in the event of an emergency evacuation.</p>	<p>Cleaning schedule to include all areas of the mosque / Islamic centre and parts of the mosque / Islamic centre that are closed for general use also.</p> <p>Emergency exits to be considered when closing these areas and should not be locked or completely inaccessible if it is part of the original fire escape route.</p>	<p>Signage to advise of no entry or access and if required the times of the accessibility.</p>	<p><i>Spare keys and access codes to be centrally located to be accessible to management and staff if these rooms are to be kept locked.</i></p>	<p>Initial/s:</p> <p>Date/s</p>	<input type="checkbox"/>

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Mosque / Islamic centre name:

25	Use of reception and communal areas	<p>Attendees, employees, volunteers, Management, Contractors, visitors,</p> <p>If unmanaged would cause gatherings and further spread of the infection.</p> <p>The social distancing becoming difficult to observe and judge to maintain social distancing guidelines.</p> <p>Staff and volunteers congregating at times of breaks.</p> <p>Furniture being used could be not been included in the cleaning schedule of the mosque / Islamic centre.</p>	<p>Markers and paths ignored and those in the mosque / Islamic centre not following one-way systems the floor and wall</p> <p>Provide marked allocated break out areas for staff and volunteers.</p> <p>All communal areas to be restricted.</p>	<p>Allocate space for emergency services to use if in the event of a medical emergency and further social distancing is required.</p>	<p><i>Do you have all areas of the mosque included in the cleaning schedules?</i></p> <p><i>Signage may be required to advise of restrictions to areas of the site.</i></p>	Initial/s:  Date/s	<input type="checkbox"/>
26	Use of air-con and cooling fans	<p>Attendees, employees, Management Employees, volunteers contractor, members of the public</p> <p>Lack of natural ventilation in confined spaces increase risk of spread of COVID-19 via air con.</p>	<p>Air Con and Cooling fans should be prohibited in multi-occupied office spaces when occupied, as there is evidence that these can spread the virus significant distances and further than the 2-metre social distancing requirements.</p> <p>Blinds can be during the day to reduce solar gain or reflective film.</p>	<p>Wherever possible natural ventilation should be used within the offices.</p> <p>Assessment for the possibility for office cooling, with Air Con being used at night.</p>	<p><i>Have you removed the use of portable fans, as they are uncontrolled?</i></p> <p><i>Have you included any fixed wall fans in the daily cleaning schedule?</i></p>	Initial/s:  Date/s	<input type="checkbox"/>





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29	<p>Cleaning procedures – infection control</p>	<p>Employees, contractor, members of the public</p> <p>Risk of contamination of surfaces in high use areas and across the site.</p> <p>Maintaining basic virus control is otherwise impossible.</p> <p>Cleaning for the safety of those on site to provide reassures involves cost and resources.</p> <p>The local community show concern for virus control methods used on site.</p> <p>Skin exposure, dermatitis due to additional use of hand sanitisers and hand washing.</p>	<p>To reduce the risk of infection, a robust cleaning schedule of contact points, rest areas, and toilets is implemented.</p> <p>To reduce potential points of contamination desk bins are to be removed.</p> <p>Waiting area, prayer halls and any prayer areas to be cleaned between prayers.</p> <p>Staff to wash hands as part of postural DSE (Display Screen Equipment) break routines.</p> <p>Disinfectant wipes to be used throughout the site and available at high use areas.</p> <p>Due to increased hand washing, this can trigger Irritant Contact Dermatitis by frequent exposure to a weak irritant, such as soap or detergent.</p> <p>It may also develop if you have been in contact with a stronger irritant for a short while. Provide any moisturising solutions to staff and volunteers.</p>	<p>Disinfectant wipes to be used throughout the office and available at high use areas.</p> <p>COSHH Assessment to be completed and in place for usage.</p> <p>Cleaning sheets to be available at all high contact points/areas to show compliance with cleaning scheduling and to be checked by the site responsible person.</p> <p>Central waste point is identified and used.</p>	<p>Have these areas been considered in the cleaning schedules?</p> <ul style="list-style-type: none"> <li>— All door handles and railings</li> <li>— surfaces commonly touched by users</li> <li>— switches</li> <li>— Clean Toilet and Wudu areas to</li> <li>— radiators,</li> <li>— Quran holders/benches,</li> <li>— shoe racks</li> <li>— AV &amp; PA system</li> <li>— Podium</li> <li>— Kitchen</li> <li>— chairs and stools</li> <li>— electric sockets</li> <li>— water fountains</li> <li>— radiator</li> <li>—</li> <li>—</li> <li>—</li> <li>—</li> <li>—</li> </ul> <p><b>Points to remember:</b> <b>Turn off and unplug all electrical device whist cleaning.</b></p> <p><b>Suitable Equipment required for cleaning, floors, walls and surfaces.</b></p> <p><b>Discard gloves after each cleaning and wash your hands after removing the gloves.</b></p>	<p>Initial/s:</p> <p>Date/s</p>	<p><input type="checkbox"/></p>
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## COVID-19 Risk Assessment: Reopening of Mosque / Islamic Centre

Mosque / Islamic centre name:

32	Chemical use	<p>Attendees, employees, volunteers, Management,</p> <p>Introduction of new cleaning products and chemicals that are not familiar to staff and volunteers</p> <p>Allergies from new chemicals</p> <p>The risk of the virus being on the containers of the cleaning products</p> <p>The chemicals causing irritation or itching after use by staff and volunteers</p>	<p>Restrict the use of the chemical to those who have been introduced to the methods and use of the chemicals.</p> <p>Provide gloves and the required safety measures so that users of the chemicals are safe.</p> <p>Wipe down any containers that are used so that the next user of the cleaning product is less at risk or allocate separate cleaning packs to allocated staff members.</p>	<p>Ensure that all chemicals are placed in a COSHH matrix.</p> <p>The chemicals to be checked for suitability of use on certain furniture surfaces and flooring.</p> <p>The staff and volunteers to advise of any allergies or irritations they have or develop whilst or before using the products.</p> <p>Keep all chemicals locked away in between uses and set a dedicated chemicals cupboard that can be alerted to fire crews in the event of a fire emergency.</p> <p>Locate the storage on a printed site map that can be passed to a fire marshal/crew in the event of a fire.</p>	<p><i>Do you have a COSHH matrix?</i></p> <p><i>Prepare a COVID chemicals use list and add to the matrix. Seek assistance if one is required.</i></p> <p><i>Have you carried out health surveillance and provided gloves for cleaning staff?</i></p>	<p>Initial/s:</p> <p>Date/s</p>	<p><input type="checkbox"/></p>
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## COVID-19 Risk Assessment: Reopening of Mosque / Islamic Centre

Mosque / Islamic centre name:

33	Signage/posters awareness on site.	<p>Attendees, employees, volunteers, Management, Contractors, visitors, Local public.</p> <p>Misinformation (incorrect information or Inadequate placing i.e. not prominently placed or placed in areas where limited visibility. Complex language and therefore risk of being misunderstood or not understood at all Signage does not cater for visually impaired or is not in multiple languages reflective of the attendees</p> <p>Language/tone – induces fear/scaremongering?</p>	<p>Adhere to official government guidance where possible.</p> <p>Ensure placed in line of sight and placed where there is adequate lighting; position in areas most commonly populated by attendees/areas of greatest footfall; text is in large and easily legible font; ensure overall posters/signage are in colours which will provide greatest visibility/impact .</p>	<p>Where possible limit any complex terminology; understandable by the “ordinary man on the street” .</p> <p>Stewards at entry points to re-enforce message/guidance vocally to back up signage and aid any potentially visually impaired attendees;</p> <p>Ideally stewards will be bi-lingual so can relay guidance.</p> <p>Print signage in multi-language form.</p>	<p><i>Check all your signage and information as lack of notice and awareness may result in the Mosque / Islamic centre being unable to remain open.</i></p> <p><i>Do not overload the site with too many posters and signage as this may become confusing and ineffective.</i></p> <p><i>Language/tone to be strong but not dictatorial; avoid reference to threat of fines, police etc. Focus more on failure to adhere to guidance.</i></p>	Initial/s:  Date/s	<input type="checkbox"/>
34	Carpet protection.	<p>Attendees, employees, volunteers.</p> <p>Carpet becoming soiled due to personal items such as shoes bags and coats being kept alongside the attendees pray space during jamaat.</p> <p>Use of cleaning products and additional cleaning schedules that may add extra wear to the floor coverings inside the mosque / Islamic centre.</p>	<p>Wipe-clean carpets regular especially after use.</p> <p>Carpet protector can be purchased as a floor covering to be applied to either the entrance areas of the prayer hall to protect the carpet.</p>	<p>Monitor the movement of attendees to either reassess the one-way systems to reduce the footfalls on the carpets.</p>	<p><i>Have you made suitable provisions for cleaning the carpets in between jamaats?</i></p> <p><i>Perhaps purchase wipeable carpet protectors for the carpet?</i></p>	Initial/s:  Date/s	<input type="checkbox"/>





## COVID-19 Risk Assessment: Reopening of Mosque / Islamic Centre

Mosque / Islamic centre name:

37	Sharing of the microphone.	<p>Attendees, employees, volunteers, Management, Risk of spread of infection via droplets in the air landing on the microphone between uses. The microphone becoming contaminated between prayers.</p> <p>Reduced social distancing on passing of the microphone between users.</p>	<p>Remove any material covering from the microphone to allow for cleaning.</p> <p>Restrict the sharing of the microphones and limit clip on microphones to those leading the prayer.</p> <p>Stand up microphones to be used by anyone making announcements and wiped down after use.</p>	<p>The Microphones to be wiped regular and where possible the person leading the prayer to be responsible also for any announcements to be made where possible.</p> <p>Place a screen in front of the microphone stand to prevent droplets on the microphone. The screen to be wiped as well as the microphones and wires after every jamaat.</p>	<p><i>Have back up microphones and equipment be accessed easily without breaking social distancing rules?</i></p> <p><i>Check to see if any repairs or replacements are required and can be carried out or accessed easily in the current climate?</i></p>	<p>Initial/s:</p> <p>Date/s</p>	<p><input type="checkbox"/></p>
38	Touch points, handrails and door handles being used to open doors.	<p>Attendees, employees, volunteers, Management, Contractors, visitors that enter the mosque / Islamic centre.</p> <p>Risk of infection to other attendees and site users.</p> <p>The door handles and handrails being contaminated by the virus and aiding in the spread of the virus through the mosque / Islamic centre</p>	<p>Doors are to be supervised and kept open to reduce the need for attendees to touch handles and doors if they are not fire doors.</p>	<p>Fire doors that require the handling of those on site can be supervised in between prayers so that they are responsibly kept closed on the sound of a fire alarm.</p>	<p><i>Remove any items that hold open fire doors that could cause difficulties in an emergency.</i></p> <p><i>Any doors that are kept open to be supervised and released on escape unless magnetic.</i></p>	<p>Initial/s:</p> <p>Date/s</p>	<p><input type="checkbox"/></p>
39	Use of PPE on site	<p>Allergies and discomfort for all users or inappropriate size and fittings.</p>	<p>Ensure that staff and volunteers are wearing the PPE as per their suitability and fitting.</p>	<p>You could ask all attendees and those on site to wear PPE at all times.</p>	<p><i>Do you have adequate PPE for the staff and volunteers on site if you are enforcing PPE to be worn?</i></p> <p><i>Do you have a bring your own PPE policy? Would this cause those without PPE to be refused entry?</i></p>	<p>Initial/s:</p> <p>Date/s</p>	<p><input type="checkbox"/></p>



## COVID-19 Risk Assessment: Reopening of Mosque / Islamic Centre

Mosque / Islamic centre name:

Step 4: Plan the staff and volunteers.						
40	<p>Shortage of Volunteers and Staff to Maintain Social Distancing Rules</p>	<p>Volunteers or staff not being able to carry out the cleaning and stewarding duties required to ensure that the mosque / Islamic centre is controlled.</p> <p>Monitoring of attendees to maintain if those on site happen to show symptoms.</p> <p>More experienced volunteers not being available to ensure virus control functions are being carried out or less experienced volunteers.</p> <p>Being unable to support the control of virus infection.</p> <p>Restrictions in controlling attendee numbers entering and leaving the mosque / Islamic centre in line with guild lines.</p> <p>Management and staff having increased stress and pressure</p>	<p>Advertise via social media platform for volunteers.</p> <p>Large pool of trained volunteers required.</p> <p>Dedicated quarantine room to be made available.</p> <p>Reduce the amount of time spent for volunteers and staff at certain stages of the mosque / Islamic centre infection control plan.</p>	<p>Train volunteers and staff.</p> <p>All volunteers are fully checked for COVID-19 symptoms on each shift.</p> <p>Standby volunteers ready to be called if required.</p>	<p><i>Do you have back up volunteers?</i></p> <p><i>Create a short training instruction that can be provided to emergency volunteers in the event of a shortage of staff and volunteers.</i></p>	<p>Initial/s: <input type="checkbox"/></p> <p>Date/s</p>





## COVID-19 Risk Assessment: Reopening of Mosque / Islamic Centre

Mosque / Islamic centre name:

45	Stewards on doors	<p>Volunteers and staff who are at the entrances ensuring that the new capacity is not exceeded for each jamaat.</p> <p>Checking attendees have their own pray mats, provisions for carrying shoes in the mosque / Islamic centre, another additional equipment.</p> <p>Exposure to different groups of attendees throughout the day at different jamaat times.</p> <p>Exposure to passing attendees who may have used travelled using public transport.</p> <p>The security function of the steward may distress them.</p> <p>Stewards being unable to communicate adequately with some attendees.</p>	<p>Rest and breaks to be provided by means of rotation of attendees and the provision of secure standing and seating as required during the duty.</p> <p>Provision of PPE that is suitable for the safety of the steward.</p> <p>Provide temperature checks on the doors for every attendee that is due to enter the mosque / Islamic centre for the jamaat.</p> <p>A standardised check sheet and vocal explanation of the rules and advice to be given to stewards to communicate to attendees with on entering the mosque / Islamic centre and leaving the mosque / Islamic centre.</p> <p>Provision of PPE that brings visual comfort to those in the local community of the responsibility of the virus control.</p>	<p>A register of availability and level of seniority and authority to be taken into account of the staff or volunteers being positioned as stewards on the entrances and exits to the mosque / Islamic centre</p> <p>Provision of walkie-talkies to allow communication with the safety officer on site at the time for any complex situations at the entrances or exits.</p> <p>The stewards to advise attendees of the moral duty they have to others to maintain social distancing on leaving the mosque / Islamic centre.</p>	<p><i>Do you have communication on site for your door stewards?</i></p> <p><i>Aim to not place your safety officer directly at the door to oversee all aspects of the site.</i></p> <p><i>Do you have rota systems?</i></p> <p><i>Is there any specific training that door stewards need?</i></p>	<p>Initial/s:</p> <p>Date/s</p>	<p><input type="checkbox"/></p>
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## COVID-19 Risk Assessment: Reopening of Mosque / Islamic Centre

Mosque / Islamic centre name:

48	Food and beverage / kitchen closed	<p>Attendees, employees, volunteers, Management,</p> <p>Risk of cross infection from contaminated food items in fridge or store cupboards.</p>	<p>Staff where possible should bring their lunch into the office in clean Tupperware containers that can be removed at the end of the day.</p> <p>Staff must thoroughly wash their hands for at least 20 seconds after placing items in the fridge as part of infection control. Fridge to be cleaned daily and unsealed items removed.</p>	<p>Only essential items to be stored in the fridge. All items in containers to be wiped down with disinfectant before the item is stored in the fridge or after use and replaced in the fridge. Limit food storage in fridge to lunches brought from home and milk. Hygiene notices to be displayed.</p>	<p><i>Have you issued strict Prohibition on the eating and drinking and distribution of food and drink on site?</i></p>	Initial/s:	<input type="checkbox"/>
49	Stress and wellbeing	<p>Volunteers, staff, management, Contractors, visitors, Local public.</p> <p>Those on site who feel overwhelmed by the new experiences. Anxiety built up from the waiting, the controlled prayer and social distancing measures in place. Staff that feel a further risk to their own safety and wellbeing by facing attendees and members of the public with the increased risk of spreading the disease being a semi-public space.</p>	<p>Ensure that all on site have access to well lit, ventilated prayer areas.</p> <p>All matters are dispersed and signage and instructions are clear and concise.</p> <p>Ensure that communication before the mosque / Islamic centre opens is fair and supportive of all members in the community.</p>	<p>Provide a help for those members in the community who feel particularly uncomfortable or emotionally affected by the changes to their local mosque / Islamic centre.</p> <p>Provide existing hep line numbers and portals that they could be directed to for support during this difficult time.</p>	<p><i>What support do you have for staff and how can they access this?</i></p> <p><i>Are you providing support for the community and how will they access this support?</i></p>	Initial/s:	<input type="checkbox"/>
						Date/s	

## COVID-19 Risk Assessment: Reopening of Mosque / Islamic Centre

Mosque / Islamic centre name:

Step 5: Prepare the community						
50	Use of items in the mosque / Islamic centre such as shoehorns, umbrellas, crockery cutlery and furniture.	<p>Attendees, staff volunteers, Management, contractors, visitors, Local public who are on site.</p> <p>Risk of spreading the virus and using equipment that would then be either passed or shared when using such equipment.</p> <p>The need to wash or use facilities to clean items of crockery or cutlery from the mosque / Islamic centre.</p> <p>Furniture that is difficult to wipe and clean that could retain the virus in the material or could cause damage to the furniture due after the cleaning process.</p> <p>Fixed and movable items of furniture that would be difficult to maintain during a daily cleaning procedure.</p>	<p>All staff and volunteers to bring their own crockery and cutlery to eat if required at the mosque / Islamic centre.</p> <p>All attendees to be advised to bring their own water provisions.</p> <p>Use disposable cups and plates if required for providing any water or sustenance that is provided as either an emergency measure or for wellbeing</p> <p>All soft furnishing to be out of use on site, this includes cushions, sofas and any non - wipeable furniture.</p> <p>Any complex items of furniture that have multiple surfaces to be turned around to face the wall where possible</p> <p>For fixed items of furniture provisions to be made to cover and ensure it is out of use.</p>	<p>All users of the mosque / Islamic centre should not have any need or reason to use any items of the mosque / Islamic centre.</p> <p>The mosque / Islamic centre should communicate the requirement to enter the mosque / Islamic centre solely for the prayer of Fardh salah and leave to pray at home any remaining salah.</p> <p>Staff and volunteers to <u>not share</u> any equipment and bring with them any items they require whilst at the mosque / Islamic centre to then be taken back home with them at the end.</p> <p>Furniture use should be limited to the sole purpose of emergency situations or to provide rest for those who are fatigued and unable to leave the mosque / Islamic centre.</p>	<p><i>No sharing of any equipment on site as a strict rule. That includes pens and other stationary.</i></p> <p><i>Are you making staff aware that all items they require are to be bought with them and are to return home with them also?</i></p>	<p>Initial/s:</p> <p>Date/s</p>









## COVID-19 Risk Assessment: Reopening of Mosque / Islamic Centre

Mosque / Islamic centre name:

54	Use and sharing of scent.	<p>Attendees that bring their own scent or wish to share scents with others.</p> <p>Transition of virus and the risk of exposure by being in contact with others or contaminating the scent bottle and spreading the virus.</p>	<p>Strictly forbidden to share any such items between attendees. The use of scent for individuals is allowed.</p> <p>Attendees to bring their own and must not share or come in contact with another attendees scent products.</p>	<p>Any use on scent or oud should be restricted and reminder before the mosque / Islamic centre opens and at the times of salah should be given to all attendees.</p>	<p><i>No sharing of equipment allowed on site. Zero contact should be encouraged.</i></p>	Initial/s:	<input type="checkbox"/>
55	Commuting to and from mosque / Islamic centre and the increased uncontrolled exposure prior to entering the mosque / Islamic centre.	<p>Attendees, Employees, volunteers, Management, Contractors, visitors who use any form of transportation to attend a jamaat at the mosque / Islamic centre or walk to the mosque / Islamic centre.</p> <p>Spread of virus to people who attend the mosque / Islamic centre</p> <p>A surge in the numbers of attendees at certain times during the day as per public transport timetables.</p> <p>The facilities required and the lack of control of identifying those who have travelled on public transport could cause complication in the control of the spread of the virus.</p>	<p>PPE equipment to be worn when using public transport before entering the mosque / Islamic centre.</p> <p>Hand wash or anti-bacterial washing facilities will be provided at entrance</p>	<p>Communication for those who intend to travel to the mosque / Islamic centre using public transport to wear PPE during travel and dispose of that PPE before entering the mosque / Islamic centre.</p> <p>The Use of hand sanitiser before entering the mosque / Islamic centre.</p>	<p><i>Have you included the safe use of public transport before arriving to the site in your communications?</i></p>	Initial/s:	<input type="checkbox"/>
						Date/s	



## COVID-19 Risk Assessment: Reopening of Mosque / Islamic Centre

Mosque / Islamic centre name:

57	Carrier bags for footwear being bought into the mosque / Islamic centre	<p>Attendees and volunteers who have access inside the mosque / Islamic centre and prayer areas.</p> <p>The bags may be wet due to weather conditions.</p> <p>The bags could be contaminated and reused from recent attendance at the mosque / Islamic centre.</p> <p>Spread of the virus from contamination of bags bought into the mosque / Islamic centre.</p> <p>Wipe and clean remove touch points.</p> <p>Time restrictions of those enter.</p>	<p>Ensure that stewards are checking that attendees have bags on arrival to the mosque / Islamic centre for footwear to be carried in whilst inside the mosque / Islamic centre.</p> <p>Refuse admittance to the mosque / Islamic centre to those who do not have adequate provisions to carry footwear in the mosque / Islamic centre.</p> <p>Ensure that wet footwear is adequately wrapped in the bags in the prayer areas.</p> <p>Communicate that a fresh carrier bag is bought into the mosque / Islamic centre for each separate entrance to pray salah.</p>	<p>Provide bags to attendees at the door that are then returned and disposed of after use.</p> <p>Provide carpet protection at every marked prayer space for each attendee to place footwear on.</p> <p>The logistics of persons coming in and leaving.</p> <p>Provide anti-bacteria sanitisation.</p>	<p><i>Do you have wipeable mats that could be placed beside the marked prayer spaces?</i></p> <p><i>Remember you have to clean anything you place to be used as a surface between each prayer.</i></p> <p><i>Do not use boxes or container unless you are able to easily wipe all surfaces easily between prayers.</i></p>	Initial/s:	<input type="checkbox"/>
58	Congregation outside the mosque / Islamic centre.	<p>Attendees, employees, volunteers, Management, Contractors, visitors, Local public.</p> <p>The risk of spreading the virus.</p> <p>Complaints and concerns by the local community and residents.</p> <p>Reduced reputation for the community and the mosque.</p>	<p>The mosque / Islamic centre has a moral responsibility to ensure that any congregation outside of the mosque / Islamic centre is reduced and social distancing guidelines are maintained.</p> <p>Ensure where possible created routes do not cross attendees as they leave the mosque / Islamic centre.</p>	<p>Communication to prevent any waiting or meeting near the site to reduce risk to local residents and public.</p>	<p><i>Respect should be given to the local residents and the general public in the vicinity of the mosque / Islamic centre</i></p>	Initial/s:	<input type="checkbox"/>





## COVID-19 Risk Assessment: Reopening of Mosque / Islamic Centre

Mosque / Islamic centre name:

Step 7: Plan the prayer.						
63	Daily salah and Jumma salah	<p>Attendees, employees, volunteers, Management, The risk of spread of infection in congregation and during the gatherings.</p> <p>The attendance of those who want to pray in Jamaat and spend time in the mosque / Islamic centre risking exposure to themselves to the virus and others to the virus.</p> <p>Making Dua after salah themselves</p> <p>The length of the salah and the attendees who wish to pray outside of jamaat would increase the risk and exposure of the attendee to any risk of the virus while at the mosque / Islamic centre.</p>	<p>Shorter salah is to be administered Shorter khutbah to be prepared.</p> <p>Strict communication and stewarding on entering the prayer hall for jamaat that only fardh prayer only to be prayed in the mosque / Islamic centre.</p> <p>Attendees to await leaving the mosque / Islamic centre to pray any Sunnah or nafl at home.</p> <p>The attendees of that jamaat to then leave the mosque / Islamic centre in order for the preparations for the next jamaat to take place.</p>	<p>Signs and posters to advise of the daily salah procedures and of the Jumma salah to be posted in the mosque / Islamic centre.</p> <p>Communication on the processes of the salah should be strictly adhered to and followed so as to encourage and educate the community to the 'new norm'.</p> <p>Discourage any food or drink consumed on site.</p>	<p><i>Do you have provisions for hand sanitizer available for people to use on entry and exit of the Mosque / Islamic centre or Islamic centre building?</i></p> <p><i>Have you marked out the social distancing according to current guidelines?</i></p> <p><i>An empty row between lines and Sunnah to be prayed at home.</i></p> <p><i>Have you calculated cleaning time?</i></p>	<p>Initial/s: <input type="checkbox"/></p> <p>Date/s</p>



## COVID-19 Risk Assessment: Reopening of Mosque / Islamic Centre

Mosque / Islamic centre name:

64	Solitude praying	Attendees who visit outside of normal Salah times when less busy and no/minimal Stewarding present may not adhere to guidelines e.g. no face mask, own shoe bag and prayer mat.	May have to have permanent stewarding – volunteers?  Pre-recorded message relayed over tannoy system in the communal areas.	Do not encourage attendees to visit the mosque / Islamic centre for solitudinal prayer instead encourage prayer at home in between jamaat times.  The prayers should be limited to fardh salah and any use of Quran, tasbih and prayer mats should be bought into the mosque / Islamic centre by the attendee and return home with attendee.  Discourage any food or drink consumed on site.	<i>All measures will need to be in place before opening. This is currently restricted by local government.</i>  <i>Have you marked out the social distancing according to current guidelines?</i>	Initial/s:  Date/s	<input type="checkbox"/>
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### Step 8: Plan the post-prayer

65	The exposure from monetary donations and donation boxes and risk of exposure at times of charity collections.	Attendees, employees, volunteers, Management, The exposure of the staff member or volunteer to money and attendees.  The donation boxes being unmonitored.  The spread of infection from coins and notes.  The attendees who only have electronic payment and no physical donations.  Congregation at the donation boxes and increased queuing times/exit times.	Provide a contactless payment system.  Allow staff and volunteers to walk through the mosque / Islamic centre at the end of prayer times as per pre-COVID conditions to allow those who wish to donate to do so easily.  Eliminate queuing and contact with any donation boxes  Encouraging donation in order to support the mosque.	Provide volunteers with PPE Including gloves, apron, facemask and visor as appropriate to collect the donations.  Wash the coins and disinfect the notes as appropriate.  Rotate collection boxes by providing a collection box per prayer time.	<i>Donations boxes to be allocated one per jamaat and not reused for another jamaat.</i>  <i>Create a rota of those who will be collecting the donations so that any exposure of the virus can be traced.</i>  <i>Dispose of all PPE used for each jammat.</i>	Initial/s:  Date/s	<input type="checkbox"/>
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## COVID-19 Risk Assessment: Reopening of Mosque / Islamic Centre

Mosque / Islamic centre name:

Step 9: Plan for problems.						
68	Discovery of COVID-19 symptoms on site	<p>Attendees, employees, volunteers, Management, Contractors and visitors that are inside the mosque / Islamic centre and show signs of COVID -19 symptoms.</p> <p>Spread of virus to other attendees/staff/imams/ volunteers.</p> <p>Part or full closure of mosque / Islamic centre to disinfect all contaminated areas.</p> <p>Reputational loss</p> <p>The Local public in the vicinity of the mosque / Islamic centre are not affected by the arrangements made by the mosque / Islamic centre on discovery of COVID-19 symptoms and are kept safe.</p>	<p>Respectfully request that the person immediately leave the prayer area. Check the temperature and if above 38 degrees C. ask to leave immediately for home.</p> <p>Announce only to attendees present that an individual has symptoms and action we have taken and those attendees follow guidelines.</p> <p>Provide a contact telephone number to all at that particular prayer to contact the mosque / Islamic centre for updates.</p> <p>Mosque / Islamic centre to be vacated if positive symptoms are found and a deep clean should be scheduled.</p>	<p><u>Dedicated quarantine room</u> allow the person showing symptoms to make transport arrangements if that are unable to leave immediately in their own vehicle.</p> <p><u>Provide a telephone contact number that the attendees at the same jamaat of the affected person can contact to request updates.</u></p> <p>If positive symptoms are found then those attendees to be given instruction to, isolate and are tested themselves.</p>	<p><i>Encourage Test and Trace app download from NHS COVID-19 APP - <a href="https://COVID19.nhs.uk/">https://COVID19.nhs.uk/</a></i></p> <p><i>Place posters on site to advise all of the app.</i></p>	<p>Initial/s: <input type="checkbox"/></p> <p>Date/s</p>

## COVID-19 Risk Assessment: Reopening of Mosque / Islamic Centre

Mosque / Islamic centre name:

69	Discovery of COVID-19 symptoms after leaving site.	<p>Attendees, employees, volunteers, Management, Contractors, visitors who have left the mosque / Islamic centre site and are now at a place other than the mosque / Islamic centre.</p> <p>Spread of virus in the public domain and at home.,</p> <p>Further spreading of the virus to those attendees who have no symptoms Possible spread of the virus to those who are vulnerable via the attendees.</p>	<p>Mosque / Islamic centre to Provide telephone number and email address to attendees to inform that they have symptoms.</p> <p>Collect all information about the person with symptoms when the mosque / Islamic centre is made aware to track the movements of the symptomatic person.</p> <p>Disinfecting after each prayer.</p>	<p>Deep cleaning to be carried out.</p> <p>Advise all attendees at that jamaat to follow government guidelines.</p> <p><u>Disinfect areas symptomatic person was in contact with and begin a deep cleaning schedule.</u></p>	<p><i>Communication to advise that the mosque / Islamic centre is closed for deep cleaning steward to wait at the entrance to ensure that no one attempt to enter the mosque / Islamic centre</i></p> <p><i>Arrange for PPE to be available in the case of a lock down for deep cleaning.</i></p> <p><i>Allocate staff members to carry out the deep cleaning.</i></p> <p><i>If possible, close the mosque / Islamic centre for 72 hours before any cleaning protocols take place.</i></p> <p><i>Encourage Test and Trace app download from NHS COVID-19 APP - <a href="https://COVID19.nhs.uk/">https://COVID19.nhs.uk/</a></i></p>	<p>Initial/s:</p> <p>Date/s</p>	<p><input type="checkbox"/></p>
70	Behaviour of all on site and non-conformity.	<p>Attendees, employees, volunteers, Management, Contractors, visitors, Local public.</p> <p>Breaking social distancing rules and increasing the risk of spreading the virus</p> <p>Authority and difficulties in maintaining guidelines and rules</p>	<p>Strict rules and guidelines of the must to be communicated in posters that are provided throughout the mosque / Islamic centre.</p> <p>Messages to be standardised and passed to those entering the mosque / Islamic centre and again at the start of every jamaat.</p> <p>The discipline and rules to be enforced where possible where possible by stewards and reinforced by safety officers.</p> <p>Any attendees not adhering to social distancing should be asked to respectfully vacate the premises and leave to go home.</p>	<p>Attendees who do not adhere to the capacity rules should be asked to vacate politely.</p>	<p><i>Clear signage that offensive and threatening behaviour by any member of the public will not be tolerated and will be reported</i></p>	<p>Initial/s:</p> <p>Date/s</p>	<p><input type="checkbox"/></p>

You should review your risk assessment if you think it might no longer be valid, e.g. following an accident on site, or if there are any significant changes to the hazards, such as new equipment or work activities.

# COVID-19 Risk Assessment: Reopening of Mosque / Islamic Centre

Mosque / Islamic centre name:

Ref.	What Are The Hazards	Who might be harmed and what are the risks?	Control Measures	Further Control Measures	Actions to be taken/ Points to remember	Actioned by who/when	Complete
						Initial/s:  Date/s:	<input type="checkbox"/>
						Initial/s:  Date/s:	<input type="checkbox"/>
						Initial/s:  Date/s:	<input type="checkbox"/>
						Initial/s:  Date/s:	<input type="checkbox"/>
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